

# 2019 AGENCY MONTHLY REPORT

DATE \_\_\_\_\_

**SECOND HARVEST  
FOOD BANK**  
Southeast North Carolina

**an ACTION Pathways  
program**

AGENCY NAME / ID# \_\_\_\_\_

MONTH OF \_\_\_\_\_

## 1. FOOD PANTRIES - GROCERY

TOTAL NUMBER OF  
HOUSEHOLDS RECEIVING  
FOOD FOR THE FIRST TIME

TOTAL NUMBER OF  
INDIVIDUALS RECEIVING  
FOOD FOR THE FIRST TIME

TOTAL NUMBER OF  
HOUSEHOLDS SERVED

TOTAL NUMBER OF  
INDIVIDUALS SERVED

## 2. TEFAP DISTRIBUTORS - NC DEPARTMENT OF AGRICULTURE COMMODITIES

TOTAL NUMBER OF  
HOUSEHOLDS RECEIVING  
FOOD FOR THE FIRST TIME

TOTAL NUMBER OF  
INDIVIDUALS RECEIVING  
FOOD FOR THE FIRST TIME

TOTAL NUMBER OF  
HOUSEHOLDS SERVED

TOTAL NUMBER OF  
INDIVIDUALS SERVED

## 3. ON-SITE FEEDING PROGRAMS - KITCHEN

PROGRAM TYPE :

\_\_\_\_ SOUP KITCHEN

\_\_\_\_ GROUP HOME

\_\_\_\_ AFTERSCHOOL

\_\_\_\_ SHELTER

\_\_\_\_ RESIDENTIAL CARE

\_\_\_\_ OTHER

TOTAL MEALS SERVED: \_\_\_\_\_

\_\_\_\_ SENIOR FEEDING

\_\_\_\_ CHILD DAYCARE

\_\_\_\_ BACKPACK

\*please indicate(w/numbers) which service you provide)

## 4. DEMOGRAPHIC DATA

Statistic:

Race / Quantity

WHITE

BLACK

NATIVE AMERICAN

HISPANIC

OTHER

TOTAL:

Statistic:

Age / Quantity

CHILDREN (0 to 17)

ADULTS (18 to 59)

SENIORS (60 Plus)

TOTAL:

Statistic:

Sex / Quantity

MALE

FEMALE

TOTAL:

Statistic:

Disability / Quantity

TOTAL:

Comments: please submit explanation when demographic statistics do not match pantry numbers

## 5. POUNDS DISTRIBUTED FROM SOURCES OTHER THAN SECOND HARVEST FOOD BANK

FOOD DONATIONS

GLEANING

FOOD DRIVES

PURCHASES

OTHER PICK-UP

TOTAL POUNDS:

Comments:

Report Submitted by: \_\_\_\_\_

Contact Number: \_\_\_\_\_